



How to Get Guardian's Letter of Commitment Notarization for Studying in China

**-For International Students
Under 18**

Guardian's Letter of Commitment Notarization - Sample

Documents below are guardian documents Chinese universities actually need for international students under 18 years old.

声明书

声明人：沙阳 男，1991年5月 日，公民身份号码：
1102011991050613。

内容：
本人：沙阳(身份证号码：1102011991050613)愿意作为出
国留学生K. [redacted] 2006年12月5日
(护照号：A20 [redacted])在北京理工大学学习期间，未满18岁之前的监
护人，并担保如下事项：

- 一、监督该生不从事来华学习目的以外的活动并遵守中国的法律；
- 二、督促该生努力学习并遵守学校的各项规章制度；
- 三、负责该生在校学习期间发生疾病和其他意外事故的处理工作；
- 四、督促该生按时交纳各项费用。

我愿意在监护期承担监护责任。

签名： [redacted]
日期：2024年4月8日

Letter of Commitment

公 证 书

(2024)京中信内民证字第[redacted]号

申请人：沙阳 男，1991年 月 日出生，公民身份号
码：1102011991050613。

公证事项：声明



兹证明沙阳于2024年4月8日来到我处，在本公证员的面
前，在前面的《声明书》上签名，并表示知悉声明的法律意义
和法律后果。

沙阳的声明行为符合《中华人民共和国民法典》第一百
四十三条的规定。

中华人民共和国北京市中信公证处

公证员 **郭仪玮**

2024年4月15日



Declaration Notarization(声明公证)
(Note: Not Signature Notarization)

Step 1: Find A Guardian in China



If you want to study abroad in China before you are 18, for more and more Chinese universities, you will be required to provide notarized guardian documents displayed in last page. But before applying for that, the first step is that you need to find someone who are willing to become your guardian.

Finding a **Chinese adult living in the same city where your university is located** is the best way.

Step 2: Prepare Documents

The applicant need to prepare the following documents first:

1. Scan Copy of Passport
2. Scan Copies of Your Parents' Passports
- 3. Original Copy of Certified Guardianship Letter**
- 4. Original Copy of Certified Birth Certificate**

Documents No. 1 and 2 are easy so this guide will focus on documents No.3 and 4.

- Original Copy of Certified Guardianship Letter

Step 1: Get the template from the Chinese university or your local notarial office, fill in your guardian's information, and then ask **both of your parents** to sign it.

Step 2: Get the signed guardianship letter notarized and translated into Chinese in the notarial office.

Step 3: Bring the notarized guardianship letter to the Chinese consulate/embassy in your country and get it certified.

If you are from countries that are party to the Apostille Convention, then you don't need to do this step, just apply for an Apostille(through your government or local organizations) in step 2, it will be ok, since China joined the Apostille Convention in November 2023. Otherwise you still have to finish step 3 here.

- Original Copy of Certified Birth Certificate

Get your Birth Certificate notarized and certified, the **same procedures** as your Guardianship Letter.

STATE OF NEW YORK

NY

Office of Vital Statistics
Certification of Birth
NEW YORK

Name: Maria Ponce Melendez State File No: 0074

Date of birth: Maria Ponce Melendez Sex: Male

Place of birth: Maria Ponce Melendez

Certificate number: 0074000000

Date filed: Maria Ponce Melendez Date issued: Maria

Mother's maiden name: Maria Ponce Melendez

Father's name: Maria Ponce Melendez

WARNING

7 1134 0700143 1402



() 7) 组领认字第 00 号

兹证明前面文书上美国纽约州政府的印章和该
州陶 的签字均属实。
该文书内容由出文机构负责。

中 华 人 民 共 和 国
驻 纽 约 总 领 馆 事
副 领 事

2007年02月06日

A0081365



Step 3: Mail Above Documents to Your Guardian in China



You can keep your original certificate of birth, just mail a copy of it along with other documents mentioned at the beginning.



Need help ?

Contact

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