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 - For specific exam rules, timelines, and technical requirements, please strictly refer to the latest *Candidate Instructions and Operation Guide* issued by CSCA and the real-time prompts within the exam client.
 - If there are any discrepancies between this content and the official notification, **the official notification shall prevail.**
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CSCA Home Online Exam Core Operation Guide & Preparation Summary (2025 Edition)

This summary aims to outline the key hardware requirements, critical timelines, and standard operating procedures for the CSCA Home Online Exam to assist candidates in their preparation.

I. Hardware Configuration & Environment Requirements

1. Host Device (Answering Device) Standards

- **Operating System:** Must use a genuine **Windows 10/11** or **Windows 7 SP1 (64-bit)** system . **MacOS is strictly prohibited** .
- **Hardware Specs:** Recommended screen resolution of at least 1366×768, with 4GB+ RAM ; reserve at least 2GB of free hard drive space (non-system partition recommended) .
- **Screen Rules:** Use a **single main monitor** only. External monitors are strictly prohibited . Anti-peep films or other screen privacy filters are prohibited .
- **Audio & Video:** Must be equipped with a clear webcam (1080P recommended, placed directly above the screen) . Desktop computers must have external microphones and speakers. **Wireless headphones or headsets are strictly prohibited** .



- **Software Environment:** Completely exit antivirus software (e.g., 360, McAfee), remote control software, virtual machines, and any unnecessary background programs during the exam .

2. Secondary Device (Monitoring Device) Standards

- **Device:** A smartphone or tablet . Keep the battery fully charged (connecting to a power source throughout is recommended) and enable "Do Not Disturb" or "Focus Mode" .
- **Placement:** Must be placed at a **45-degree angle behind the candidate**, approximately **1-1.5 meters** away .
- **Monitoring View:** The camera view must completely cover the candidate's **upper body, hands/operation area, and the computer screen** .

3. Exam Environment & Tools

- **Room Requirements:** Must be an independent, closed, quiet, and well-lit space. No other people are allowed to enter or exit during the exam . Taking the exam in public places like internet cafes or parks is strictly prohibited .
- **Drafting Tools:** Only **small whiteboards with erasable markers**, or blank paper placed inside a **transparent document sleeve**, are allowed . **Ordinary scratch paper, notebooks, pencils, or ballpoint pens are strictly prohibited** .

II. Key Examination Timeline(Take Dec 21, 2025 Test as Example)

Please strictly adhere to the following schedule; failure to do so may result in disqualification:

1. **Network Speed Test Phase**
 - **Time:** December 2, 2025, 0:00 to December 5, 23:59 .
 - **Requirement:** Log in to the registration system to test your speed. Ensure upload/download bandwidth is ≥ 20 Mbps and connection speed is ≥ 500 KB/s .
2. **Platform Function Test (System Verification)**
 - **Time:** December 13–17, 2025 (Daily 13:00-21:00) .
 - **Content:** Verify login, device detection, facial recognition, and system compatibility to ensure successful entry into the exam interface .
3. **Centralized Mock Exam (Full Process Drill)**
 - **Time:** December 18, 2025, 20:00-21:00 .
 - **Requirement:** Log in to the system at **18:30** and complete the full simulation, including manual verification by proctors .



III. Standard Operating Procedures on Exam Day

It is recommended to start device debugging and environment preparation **45-60 minutes in advance** .

1. Login & System Detection

- **Launch Client:** The system opens 45 minutes before the exam. Late arrivals will be unable to enter .
- **Identity Verification:** Enter your admission ticket number and password to log in . Complete device self-check (camera, mic, network) and frontal facial recognition .

2. Enable Secondary Monitoring

- **Scan to Connect:** After passing facial recognition, use the secondary device to scan the QR code displayed on the client to enter the monitoring page .
- **Setup:** Fix the secondary device in the required position, ensuring the feed is stable, clear, and unobstructed .

3. Manual Proctor Verification

- **ID Check:** Wait for the proctor's call and display your original ID document (photo page facing the camera) as instructed .
- **Environment Check:** Use the secondary device to slowly pan 360° around the room (covering walls, floor, desktop, doors, and windows) .
- **Compliance Check:** Show the blank drafting tool , remove glasses to show the frames, and show both wrists (to confirm no electronic devices are worn) .

4. Answering & Submission Rules

- **Discipline:** Keep facing the screen throughout the exam. Leaving your seat, blocking your face, or communicating with others is strictly prohibited .
- **Submission:** The system will automatically collect the exam when the countdown ends. **Early submission is NOT allowed** .
- **Exit Confirmation:** After submission, you must **erase all content** on the whiteboard **on camera** and show it . Then, show both sides of your admission ticket . You may only close the client after the proctor confirms everything is correct .



IV. Violation Risk Warnings (Red Lines)

The following behaviors will be considered violations or anomalies. Please ensure to avoid them:

- **Monitoring Issues:** Long interruptions or black screens on the host/secondary camera feed, or camera angles shifting so they no longer cover the required area .
- **Cheating Aids:** Using dual screens, virtual machines, remote control software, VPNs, or AI tools .
- **Environment Violations:** Appearance of other people, noise, or having prohibited items like mobile phones or books on the desk .
- **Data Leakage:** Photographing, screenshotting, recording, or copying exam questions .



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- 如内容与官方通知有出入，请以官方通知为准。

CSCA 居家网考核心操作指引与备考摘要 (2025 年版)

本摘要旨在梳理 CSCA 居家网考的关键硬件要求、时间节点及标准操作流程，供考生备考参考。

一、硬件配置与环境要求

1. 主机位（答题设备）配置标准

- **操作系统：** 必须使用 Windows 10/11 或 Windows 7 SP1 (64 位) 正版系统。严禁使用 MacOS 系统。
- **硬件参数：** 建议屏幕分辨率不低于 1366×768，内存 4GB 以上；硬盘预留至少 2GB 可用空间（建议非系统盘）。
- **屏幕规范：** 仅限使用单一主显示器，严禁连接外接显示器，严禁使用防窥膜等遮挡装置。
- **音频视频：** 须配备清晰的摄像头（推荐 1080P，置于屏幕正上方）。台式机须外接麦克风与扬声器，严禁使用无线耳机或头戴式耳机。
- **软件环境：** 考试期间须完全退出杀毒软件（如 360、电脑管家）、远程控制软件、虚拟机及任何后台非必要程序。

2. 副机位（监控设备）设置规范

- **设备要求：** 智能手机或平板电脑，需保持电量充足（建议全程连接电源），开启“勿扰模式”或“专注模式”。
- **摆放位置：** 须置于考生侧后方 45 度角，距离约 1-1.5 米处。
- **监控范围：** 画面须完整覆盖考生上半身、双手操作区域及电脑屏幕。

3. 考试环境与辅助工具

- **空间要求：** 须为独立、封闭、安静且光线充足的空间，考试期间严禁他人出入。严禁在网吧、公园等公共场所作答。



- **草稿工具：** 仅允许使用小型白板配合可擦除白板笔，或置于透明文件袋中的空白纸张。严禁使用普通草稿纸、笔记本、铅笔、圆珠笔等不可擦除工具。

二、关键考务时间节点(2025年12月21日考试为例)

请考生严格遵守以下时间安排，逾期可能导致无法参考：

1. **网络测速阶段**
 - **时间：** 2025年12月2日 0:00 至 12月5日 23:59。
 - **要求：** 登录报名系统进行测速，确保网络下行/上行带宽不低于 20Mbps，连接网速不低于 500KB/s。
2. **平台功能测试（系统验证）**
 - **时间：** 2025年12月13日至17日（每日 13:00-21:00）。
 - **内容：** 验证登录、设备检测、人脸识别及系统兼容性，确保能正常进入考试界面。
3. **集中模拟测试（全流程演练）**
 - **时间：** 2025年12月18日 20:00-21:00。
 - **要求：** 须于当日 18:30 登录系统，完成包含人工核验在内的全流程模拟。

三、考试当天标准操作流程

建议考生提前 45-60 分钟进行设备调试与环境准备。



1. 登录与系统检测

- **启动客户端：** 系统于考前 45 分钟开放，迟到考生将无法进入。
- **身份验证：** 输入准考证号与密码登录，完成设备自检（摄像头、麦克风、网络）及正面人脸识别。

2. 开启副机位监控

- **扫码连接：** 人脸识别通过后，使用副机位设备扫描客户端显示的二维码，进入监控页面。
- **架设设备：** 将副机位固定于规定位置，确保画面稳定、清晰且无遮挡。

3. 监考人工核验

- **身份核查：** 等待监考员呼叫，根据指令展示身份证件原件（照片页正对镜头）。

- **环境查验：** 使用副机位设备缓慢进行 360° 环境环拍（需覆盖墙面、地面、桌面、门窗）。
- **合规检查：** 展示空白草稿工具、摘下眼镜展示镜框、展示双手手腕（确认无佩戴电子设备）。

4. 答题与交卷规范

- **作答纪律：** 考试期间须保持正对屏幕，严禁离座、遮挡面部或与他人交流。
- **交卷流程：** 考试倒计时结束系统将自动收卷，考生**不得提前交卷**。
- **离场确认：** 交卷后，须在摄像头前**当场擦除**草稿板所有内容并展示，随后展示准考证正反面，经监考员确认无误后方可关闭客户端。

四、 违规风险提示（红线）

以下行为将被视为违规或异常，请务必规避：

- **监控异常：** 主/副机位画面长时间中断、黑屏、或角度偏移导致无法监控到规定区域。
- **辅助作弊：** 使用双屏、虚拟机、远程控制软件、VPN 或 AI 工具。
- **环境违规：** 考试空间内出现他人、噪音，或桌面放置手机、书籍等无关物品。
- **试题外泄：** 对试题进行拍照、截图、录音或抄写。

